

A picture says a thousand words... this photo recently published in the Block Island Times tells the story of the impacts from COVID-19 on all of us. The Block Island Utility District's primary goals have been to protect our employees, maintain operations and to keep everyone's light on during this critical time.

BOARD OF COMMISSIONERS MEETING APRIL 25, 2020

Block Island Utility District April 25, 2020 11:00 AM

Meeting Held Remotely by Zoom due to Corona-19 Town of New Shoreham Shelter in Place Order

- 1. Commissioner's Report
- 2. President's Report
- 3. Approve Minutes of April 4, 2020 Regular Meeting
- 4. Receive and Act on Audit Report
- 5. Receive and Act on Update on President's House

Posted: April 21, 2020

This meeting will be conducted via Zoom.

To join Zoom meeting:

https://us02web.zoom.us/j/89764652639

Meeting ID: 897 6465 2639

Dial in:

+1 929 205 6099 (Use this number to participate by phone only)

AGENDA ITEM 1 COMMISSIONER'S REPORT

AGENDA ITEM 2 PRESIDENT'S REPORT

BIUD's Response to and Impacts from the COVID-19 Pandemic

The Utility Districts goals still are to maintain the health and safety of our employees, keep the lights on and maintain adequate cashflows to meet our obligations. In response to the pandemic we have taken the following steps to date:

March 12th Closed the BIUD Office to all in-person transactions.

March 17th Met with all employees (outside while observing safe distancing) to discuss possible actions and responses. The team collaboratively came up with these guidelines:

- 1. Tracy will work in the office M-W-F 10:00 1:00 to process payments, answer calls and to conduct other critical essential activities.
- 2. The line crew will finish up some critical open jobs while observing safe distancing.
- 3. All employees to drive dedicated and assigned vehicles only no sharing.
- 4. The line crew will conduct daily line checks by vehicle and not expose themselves to customers.
- 5. The plant staff will conduct plant inspections and checks 2X daily alone.
- 6. Everyone to wear gloves while working and remove them and keep in trucks not to touch anything with bare hands at work.
- 7. Other than the daily tasks to ensure we can keep the lights on and process payments/bills, everyone is to shelter in place and follow the guidance of the TNS TC Emergency Order.
- 8. Shut down all outside contractors. All their trucks and equipment are still on property.

March 30th Completed the last critical open job and now are only responding to critical call outs.

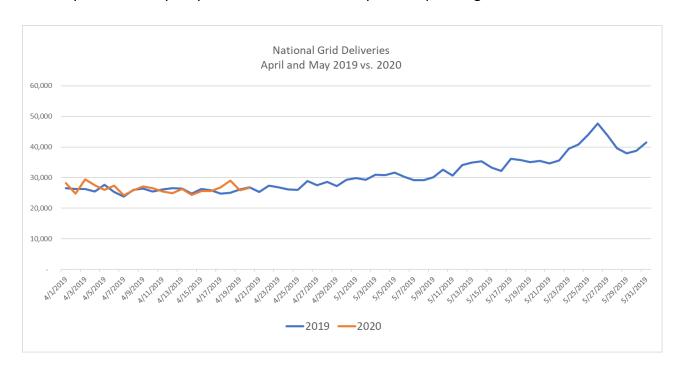
April 17th Held an all-employee meeting to discuss recent changes to the TC order allowing contractors back to work. The decision was made to accommodate electrician's requests for disconnect/reconnect work but to hold course in terms of work schedule to see how the changes might impact our goal to avoid unnecessary contact with contractors. Our plans right now are to continue int his way until May 8th.

Cashflows and sales are being monitored daily and I am pleased to report that to date, we are close to "on track" with 2019 data. The following are the cashflow from electric sales and kWh National Grid deliveries for April 1 – April 23 for years 2019 and 2020.

Collections were on par with 2019 up until 4/23 when there was a sharp drop. I will check this data before our meeting Saturday so I can present the most up to date information possible.

Collections (Electric Sales Only)			
April 1 - April 23			
2019 \$157,867			
2020	\$177,072		

National Grid deliveries from April 1 – April 20 are up slightly over last year. Our bigger concern and vulnerability will come in the next week or two. The clear upward trend in load profile normally starts in early May. I will monitor this closely in the upcoming weeks.



Rate Case and Efficiency Plan Update

Attached is the Rate Case, Efficiency Plan and Standard Offer/transmission Hearing Schedule. The meetings will be streamed on the RI-PUC website as they normally are if you want to watch. If you want to participate in the April 30 Public Hearing you will need to call into the meeting using the numbers included in the notice.

AGENDA ITEM 3 APPROVE BOD MEETING MINUTES

April 4, 2020 Regular Meeting



Block Island Utility District
April 4, 2020
4:00 PM

HELD REMOTELY VIA ZOOM DUE TO COVID-19 AND TOWN OF NEW SHOREHAM EMERGENCY ORDER

Minutes

Participating BOD Members Present via ZOOM: Barbara MacMullan, Elliot Taubman and Everett Shorey. Mary Jane Balser joined at 1:47 PM.

Absent: Bill Penn

Also Present: Jeff Wright, David Bebyn of B&E Consulting, Kyle Conners and John Healy of Marcum, LLC, a representative from the BI Times and several BIUD members were also on the call.

Barbara MacMullan called the meeting to order at 1:04 PM.

1. Commissioner's Report

• Barbara MacMullan welcomed everyone to the meeting. She explained the essential nature and timeliness of the agenda items that would be reviewed and acted upon. She also reviewed several housekeeping issues along with President, Jeff Wright on how to orderly conduct the meeting using this new technology.

2. Approve Minutes of the February 29, 2020 regular meeting.

Barbara MacMullan moved to accept the January 16, 2020 minutes as presented, seconded by Everett Shorey. There was no discussion. The motion passed unanimously.

3. Receive and Act on Treasurers Report

- At Bill Penn's request, President Jeffery Wright report that Bill has hospitalized with a positive COVID-19 test and was being treated. Jeff reported that Bill was on the phone but could not participate.
- Due to the absence of Treasurer Bill Penn, Jeff reported on the following items:
 - Jeff reported that Bill had reviewed and approved the monthly disbursements reports from February 2020.
 - Jeff also reported that the Jan and Feb financials were not yet ready to publish due to the effort given the audit tasks.
 - Jeff then introduced the audit team of Kyle Conners and John Healy from Marcum, LLC and BIUD Consulting CPA David Bebyn from B&E Consulting.
- Kyle Conners of Marcum, LLC presented the draft audit report (on record) with the help of John Healy
 and David Bebyn. Several questions were asked re: revenues from the cellular tower, property and
 pole top antennas. There was also discussion re: receivables and the timing associated with monthly
 electric collections. There were requests for changes to make the audit clearer from a BIUD member's
 perspective specifically pertaining to the cell tower. The audit team documented the requested
 changes and will work towards submitting a final draft for the April 25, 2020 BOD meeting.

Mary Jane Balser joined the meeting during the treasurer's report at 1:47 PM.

Barbara MacMullan moved to accept the Treasurer's Report, seconded by Everett Shorey. The motion passed unanimously.

6. Receive and Act on Presidents Report

- President Jeffery Wright presented the President's Report (on record) and answered questions from those on the call.
- BIUD Member and Engtech Owner/Operator asked several questions regarding the net metering update and asked for mor einformation re: the BIUD's future submittal of the net metering tariff.
- BOD Chair Babara MacMullan commented on the President House and asked that Mary Jane Balser be included on the planning team to assist Bill Penn with the design, bidding, permitting and construction of the home.

Barbara MacMullan moved to accept the President's Report, seconded by Elliot Taubman. The motion passed unanimously.

Barbara MacMullan moved to accept the President's Report, seconded by Everett Shorey. The motion passed unanimously.

APPROVED .	
POSTED	

AGENDA ITEM 4 RECEIVE AND ACT ON AUDIT REPORT

BLOCK ISLAND UTILITY DISTRICT FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2019

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INDEPENDENT AUDITORS' REPORT

To The Board of Utility Commissioners Block Island Utility District New Shoreham, Rhode Island

Report on the Financial Statements

We have audited the accompanying financial statements of the Block Island Utility District, as of December 31, 2019, and for the year then ended, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Block Island Utility District, as of December 31, 2019, and the respective changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 3–8 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 27, 2020 on our consideration of the Block Island Utility District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Block Island Utility District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Block Island Utility District's internal control over financial reporting and compliance.

Providence, RI April 27, 2020

MANAGEMENT'S DISCUSSION & ANALYSIS

DECEMBER 31, 2019

Overview of the Entity:

In the January 2017 session, the Rhode Island General Assembly passed the Block Island Utility District Act of 2017 enabling the creation of the Block Island Utility District. In October of 2017, the first Utility District election was held in which five Utility District Commissioners were duly elected by the Utility District's ratepayer/members. On January 16, 2019, the Utility District reached an agreement with the Block Island Power Company to acquire the assets of the power company for \$5,800,000. On March 25, 2019, the acquisition was closed and the Utility District began operating as the Block Island Utility District DBA Block Island Power Company.

The Utility District purchased all of the real property, personal property, rights in any real and personal property, facilities, equipment, contract rights, other tangible and intangible property owned by Block Island Power Company, subject to all rights of the Block Island Power Company's ratepayers as delineated in state law and in previous orders of the Rhode Island Public Utilities Commission and the Rhode Island Division of Public Utilities and Carries.

The Utility District also purchased the rights to use the names "Block Island Power Company" and "BIPCo".

The Utility District assumed the following liabilities, without limitation, of the Block Island Power Company: trade payables, accrued expenses, accrued payroll and withholdings, customer deposits, all liabilities and obligations of certain business contracts, liabilities to customers for repair or replacement of products sold or delivered prior to the closing and any other liabilities reflected in the power company's general ledger.

The acquisition was a purchase of the assets and not a de facto-merger of the Block Island Utility District and the Block Island Power Company.

Within this section of the District's annual financial report, management provides discussion and analysis of the financial activities of the District for the year ended December 31, 2019. The District's performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

Financing:

The acquisition was financed by a non-secured line of credit in the amount of \$5,800,000 provided by the National Rural Utilities Cooperative Finance Corporation ("CFC"). Additionally, upon closing, CFC provided the Utility District with an unsecured operating Line of Credit in the amount of \$670,000. \$370,000 was made available for operating expenses and \$300,000 is reserved for a contingent liability in the event that the original Block Island Power Company (now Island Light and Power) is required to compensate its minority shareholder, through a final judgement of a court of competent jurisdiction, by any amount greater than \$900,000.

MANAGEMENT'S DISCUSSION & ANALYSIS

DECEMBER 31, 2019

On July 15, 2019, the Rhode Island Division of Public Utilities and Carriers (RI-DPUC) approved the Utility District's long-term debt application. Following a 30-day appeal period, the Utility District and CFC executed a Mortgage and Securities Agreement securing the \$5,800,000 loan and subsequently securing the \$670,000 Line of Credit.

CFC also issued the Utility District a \$250,000 Letter of Credit for purposes of posting financial assurance to the ISO-New England for power supply and transmission expenses.

The financing, acquisition and organizational activities that took place in 2019 took a significant effort on the part of the Utility District Commissioners and management, designed to yield savings from operating as a nonprofit. The savings have created significant value for the Utility District's rate payer/members and will help support the Utility District's ongoing short and long-term goals, which include a capital intensive plan to rebuild a previously neglected and run-down distribution system as well as investment in member facing programs such as an efficiency program.

On September 1, 2019, the Utility District submitted a revenue neutral rate case for consideration by the Rhode Island Public Utilities Commission (RI-PUC). The rate case included a significant capital program, a voltage conversion fund, an efficiency program as well as other critical programs, with no additional rate increase requested by the Utility District. The Utility District and the DPUC have reached a settlement agreement, hearings are set for early May and the new rates are proposed to go into effect on June 1, 2020.

Due to the fact that this District was not operational in the previous year, comparative data is not available to be included in this management's discussion and analysis.

Overview of the Financial Statements:

The financial statements include (1) the statement of net position, (2) the statement of revenue, expenses and changes in net position, (3) the cash flow statement, and (4) notes to the financial statements.

The statement of net position is designed to indicate our financial position as of a specific point in time. Our net position increased in the current period by \$834,905.

The statement of revenues, expenses and changes in net position summarizes our operating results and reveals how much, if any, income was earned for the period. As discussed in more detail below, our operating gain for the year was \$834,905.

The statement of cash flows provides information about the cash receipts and cash payments during the accounting period. It also provides information about the investing and financing activities for the same period. A review of our cash flows indicates that the cash receipts from operating activities (sales of electricity) adequately covered electric operating expenses, capital additions and debt service.

MANAGEMENT'S DISCUSSION & ANALYSIS

DECEMBER 31, 2019

Financial Highlights:

For the year ending December 31, 2019, the District generated a net gain of \$839,700. The following schedule is a summary of the 2019 statement of net position found on page 9.

Current assets	\$	1,455,376
Noncurrent assets		6,296,373
Deferred outflows of resources	_	202,751
Total assets and deferred outflows of resources	<u>\$</u>	7,954,500
Current liabilities	\$	1,266,917
Long-term debt, net of current portion		5,871,934
Total liabilities		7,138,851
Net investment in capital assets		273,705
Restricted for capital and power		248,357
Unrestricted net position		293,587
Total net position Total liabilities, deferred inflows of resources		815,649
and net position	\$	7,954,500

MANAGEMENT'S DISCUSSION & ANALYSIS

DECEMBER 31, 2019

The following schedule is a summary of the 2019 statement of changes in net position found on page 11.

Operating revenues	\$	4,607,624
Operating expenses		3,823,859
Operating income		783,765
Nonoperating revenues net of nonoperating expenses		55,935
Increase in Net Position	<u>\$</u>	839,700

Utility Plant and Debt Administration:

The electric distribution system on Block Island consists of:

- Approximately 50 miles of distribution lines,
- A 2.4 kV Delta substation with six distribution circuits,
- A generation plant that consists of four Milton-Cat diesel generations totaling approximately 7 MW of capacity that are permitted to run 500 hours/year for back up operation, and
- An interconnection to National Grid's substation that is part of the Block Island Transmission System ("BITS"). The BITS is also connected to the Block Island Wind Farm, the nation's first offshore wind farm owned by Orsted.

The Utility District also owns the tallest communications tower on Block Island, which hosts two radio stations and four cellular carriers. This is a source of roughly \$250,000 in revenue for the Utility District per year which helps fund the operating budget.

The Utility District's generation plant, substation, communications tower, facilities and interconnection are generally in fair to good condition. The distribution system, however, was neglected by the previous owners and will be the focus of the Utility District's future capital plans for the next 3-5 years. Additionally, the capacity of the distribution system requires an imminent upgrade that can be achieved with a voltage conversion from 2.4 kV Delta to 4.160 kV Wye. The voltage conversion will, essentially, double the capacity of the circuits that are converted, allowing for future load growth necessary to support beneficial electrification and a growing summer economy. The voltage conversion take place over a 1-5 year period planned to start in 2020.

MANAGEMENT'S DISCUSSION & ANALYSIS

DECEMBER 31, 2019

The Utility District utilizes a fully deployed, point to point radio AMI system that allows access to real time 5-minute interval data. This data is housed in a cloud-based Meter Data Management System (MDMS) that is fully integrated with the Utility District's comprehensive iVUE software package provided by the National Information Systems Cooperative (NISC). The systems include a customer information system (CIS), accounting system (ABS), a GIS based mapping system, an outage management system (OMS), a customer facing mobile application (Smarthub) that allows for online access to usage and payment information and a mobile field application that all employees utilize on iPads which gives full access to all our systems based on needs and permissions.

Capital Assets

The District's investments in capital assets as of December 31, 2019 amounts to \$6,048,016 (net of accumulated depreciation). The investment in capital assets includes land, building, equipment and construction in progress.

Additional information on the Block Island Utility District's capital assets can be found in Note 6 to the financial statements, which accompany this report.

Block Island Utility District's <u>Capital Assets</u> (Net of depreciation)

		2019
Land and land rights	\$	863,921
Construction in progress		544
Buildings and improvements		1,424,568
Equipment		3,958,815
Accumulated depreciation	-	(199,832)
Total	\$	6,048,016

MANAGEMENT'S DISCUSSION & ANALYSIS

DECEMBER 31, 2019

Debt Administration

District debt at December 31, 2019 totaled \$5,774,311, approximately 73% of the total District assets. The Districts debt consisted of the following at December 31, 2019:

	 2019	
Notes payable	\$ 5,774,311	
Total	\$ 5,774,311	

Additional information on the Block Island Utility District's long term debt can be found in Note 10 to the financial statements, which accompany this report.

Credit Rating

The Block Island Utility District does not have a credit rating at this time, and is not required to have a credit rating by CFC. We continue to evaluate the costs and benefits of obtaining a credit rating and will do so if the benefits outweigh the costs.

Request for Information

The financial report is designed to provide our customers, Board of Utility Commissioners, and creditors with a general overview of the District's finances and to show the District's accountability for the customer charges received. Questions concerning this report, or requests for additional information, should be directed to Mr. Jeffery M. Wright, President or William Penn, Treasurer, Block Island Utility District, 100 Ocean Avenue, P.O. Box 518, Block Island, RI 02807, Telephone (401)466-5851.

STATEMENT OF NET POSITION

DECEMBER 31, 2019

Assets	
Capital Assets	
Utility Plant in Service:	
Land, at cost	\$ 863,921
Buildings and equipment, at cost	5,383,383
Total land, buildings, and equipment, at cost	6,247,304
Less: accumulated depreciation	199,832
Net Utility Plant in Service	6,047,472
Construction in Progress	544
Capital Assets, Net	6,048,016
Current Assets	
Cash	663,082
Cash, customer deposits	72,171
Accounts receivable, customers (net)	64,547
Accounts receivable, other	12,409
Accounts receivable, BIPCO	108,146
Unbilled revenues	251,177
Materials and supplies inventory	254,015
Prepayments	29,829
Total Current Assets	1,455,376
Other Assets	
Deferred regulatory asset - rate case	106,839
Deferred regulatory asset - direct assignment facilities charges	141,518
Total Other Assets	248,357
Other Assets	
Retirement plan related outflows	202,751
Total Assets and Deferred Outflows of Resources	\$ 7,954,500

STATEMENT OF NET POSITION (CONTINUED)

DECEMBER 31, 2019

Net Position	
Net investment in capital assets	\$ 273,705
Restricted:	
DAF Charges	141,518
Regulatory costs	106,839
Unrestricted net position	 293,587
Total Net Position	 815,649
Long-Term Liabilities	
Notes payable - net of current portion	5,669,183
Retirement liability	 202,751
Total Long-Term Liabilities	 5,871,934
Current Liabilities	
Notes payable - current portion	105,128
Line of credit payable	2,000
Accounts payable	343,460
Distribution system improvements surcharge payable	11,745
Accrued compensated absences	27,045
Accrued expenses - other	199,526
Regulatory maintenance reserve	380,715
Unearned revenue	125,127
Customer deposits	 72,171
Total Current Liabilities	 1,266,917
Total Liabilities	 7,138,851
Total Liabilities and Net Position	\$ 7,954,500

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

FOR THE YEAR ENDED DECEMBER 31, 2019

Operating Revenues	\$ 4,607,624
Operating Expenses	
Operation and maintenance	2,545,390
General and administrative	1,018,261
Depreciation	199,832
Payroll taxes	60,376
Total Operating Expenses	3,823,859
Operating Income	783,765
Non-Operating Revenue (Expense)	
Miscellaneous revenues	11,315
Rent income - cell tower	187,293
Rent income - antenna sites	7,200
Rental income - property	24,000
Interest income	2,818
Interest on debt	(176,691)
Total Non-Operating Revenue	55,935
Net Income	839,700
Net Position - Beginning of Year	(24,051)
Net Position - End of Year	\$ 815,649

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2019

Cash Flows from Operating Activities	
Cash received from customers	\$ 4,489,198
Cash payments to suppliers and employees	(3,326,095)
Net Cash Provided by Operating Activities	1,163,103
Cash Flows from Capital and Related Financing Activities	
Capital acquisitions	(988,394)
Proceeds from maintenance reserve	380,715
Proceeds from line of credit	2,000
Proceeds from deferred regulatory assets	26,450
Payments of loan principal	(25,689)
Cash received due to purchase of Block Island Power Company	132,592
Interest paid	(176,691)
Net Cash Used in Capital and Related Financing Activities	(649,017)
Cash Flows from Investing Activities	
Other revenues	217,399
Interest income	2,818
Net Cash Provided by Investing Activities	220,217
Net Increase in Cash	734,303
Cash, Beginning of Year	950
Cash, End of Year	\$ 735,253
Cash is reported in the financial statements as follows:	
Cash	\$ 663,082
Cash, customer deposits	72,171
Total cash	\$ 735,253

The accompanying notes are an integral part of these financial statements.

STATEMENT OF CASH FLOWS (CONTINUED)

FOR THE YEAR ENDED DECEMBER 31, 2019

Reconciliation of Operating Income to Net Cash Provided by		
Operating Activities:		
Cash Flows from Operating Activities:		
Operating income	\$	783,765
Adjustments to reconcile operating income to net		
cash provided by operating activities:		
Miscellaneous income		12,409
Depreciation		199,832
Changes in assets and liabilities:		
(Increase) in accounts receivable and unbilled revenue		(328,133)
(Increase) in materials and supplies inventory		(254,015)
(Increase) in prepayments		(29,829)
Increase in accounts payable and accrued liabilities		581,776
Increase in unearned revenue		125,127
Increase in customer deposits		72,171
Total Adjustments	_	379,338
Net Cash Provided by Operating Activities	\$	1,163,103

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

NATURE OF OPERATIONS

The Block Island Utility District (the Utility District) was established in 2017 by an act of the Rhode Island General Assembly as a quasi-municipal non-profit corporation having a distinct legal existence to the State of Rhode Island. Major functions include electric distribution utility services on Block Island.

A five-member Board of Utility Commissioners has full management authority over the Utility District. The electric utility is also subject to regulations of the Rhode Island Public Utilities Commission (RIPUC).

The accounting methods and procedures adopted by the District conform to accounting principles generally accepted in the United States of America (GAAP) for governments and specifically applicable to enterprise funds and follow the uniform system of accounts prescribed by regulatory bodies having jurisdiction over its activities.

The more significant of the District's accounting policies are described below.

REPORTING ENTITY

In evaluating how to define the District, for financial reporting purposes, management has applied the entity definition criteria of Governmental Accounting Standards Board (GASB) in considering all potential component units. The decision to include a potential component unit in the reporting entity is made by applying the criteria set forth in GASB Statement No. 61. Under GASB Statement No. 61, a legally separate entity is required to be included as a component unit if it is fiscally dependent upon the primary government and there is a financial benefit or burden relationship present. The primary government is financially accountable if it appoints the voting majority of the organizations governing board and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government. A potential component unit has a financial benefit or burden relationship with the primary government if, for example, any one of the following conditions exists:

- a) The primary government is legally entitled to or can otherwise access the organization's resources.
- b) The primary government is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization.
- c) The primary government is obligated in some manner for the debt of the organization.

Based upon the application of the criteria, it was determined that there were no component units to be reported.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

BASIS OF ACCOUNTING

The District presents its financial statements on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America promulgated by the GASB. Under the accrual basis revenues are recognized when earned and expenses when the related liability for goods and services is incurred, regardless of the timing of cash flows.

The Federal Energy Regulatory Commission (FERC) uniform system of accounts has been adopted by the Utility District.

The District is reported as an enterprise fund. Enterprise funds function similar to private businesses where the intent is that costs are financed primarily through billings to those who benefit from the services provided.

NEW ACCOUNTING STANDARDS ADOPTED

During 2019, the Authority adopted the following accounting standards that did not impact the Authority's financial statements.

GASB Statement Number	Title
83	Certain Asset Retirement Obligations
88	Certain Disclosures related to Debt, including Direct Borrowings and
	Direct Placements
84	Fiduciary Activities
90	Majority Equity Interests, an amendment of GASB Statements No. 14
	and No .61

CASH AND CASH EQUIVALENTS

The District considers cash equivalents to be all highly liquid investments with a maturity of three months or less when purchased. There were no cash equivalents held at year end.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

RECEIVABLES AND UNBILLED REVENUE

Accounts receivable from customers are shown net of a provision for uncollectible accounts of \$19,588. Accounts receivable are considered uncollectible and written off when all legal means for collection have been exhausted. Estimated unbilled revenues from electric sales are recognized at the end of each calendar year. The estimated amount is based on billings during the period following the close of the calendar year.

REVENUE RECOGNITION

Electric division revenues are based on rates established by the District and filed with the Rhode Island Public Utility Commission (RIPUC). Revenues from sales of electricity are recorded on the basis of bills rendered from monthly meter readings taken on a cycle basis. Revenues are stated net of discounts and any related bad debts.

MATERIALS AND SUPPLIES INVENTORY

Materials and supplies inventory consists of electrical utility parts and supplies valued at cost. Cost is determined using a weighted average method on a first-in-first-out basis. The cost of materials and supplies is capitalized and recorded as capital additions or expenses when installed or consumed, rather than when purchased.

CAPITAL ASSETS

Additions to capital assets with an individual cost of more than \$500 and an estimated useful life of more than one year are classified as capital assets. The cost of additions to utility plants includes contracted work, direct labor, materials, and other indirect charges (and interest, if applicable). Donated assets are valued at their estimated fair value on the date donated. Repairs and maintenance are recorded as expenses when incurred.

Depreciation of capital assets is charged as an expense against operations, and accumulated depreciation is reported on the statement of net position. Depreciation has been provided over the assets estimated useful lives of 5 to 50 years using the straight-line method of depreciation. No depreciation is taken on land or land rights. Depreciation is begun in the year when the asset is placed in service. The cost of property sold, retired or otherwise disposed of is removed from the asset account, and the related depreciation is removed from the accumulated depreciation account. The resulting gain or loss is reported in the statement of revenues, expenses, and changes in net position.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

LONG-LIVED ASSETS IMPAIRMENT

The District reviews the carrying value of its long-lived assets to ensure that any impairment issues are identified and appropriately reflected in the financial statements. Factors involved in this review include the market value of the assets, business conditions, future plans for asset use, and the expected future cash flows generated from the assets. Should the expected cash flows be less than the carrying value, an impairment loss would be recognized to reduce the carrying value. No impairment losses were recognized in the 2019 financial statements.

PENSIONS

For purposes of measuring the retirement liability, benefit payments are recognized when due and payable in accordance with benefit terms.

USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

RESTRICTED VERSUS UNRESTRICTED RESOURCES

When both restricted and unrestricted amounts are available for use, it is the District's practice to use restricted resources first.

NET POSITION

Net position is classified in the following three components: net investment in capital assets; restricted; and unrestricted net position. Net investment in capital assets consists of all capital assets, net of accumulated depreciation and reduced by outstanding debt that is attributable to the acquisition, construction and improvement of those assets. Any debt related to unspent bond proceeds or other cash and investments is excluded from the determination. Restricted for capital and power consists of net position for which constraints are placed thereon by external parties, such as lenders, grantors, contributors, laws, regulations and enabling legislation, including self-imposed legal mandates. Unrestricted consists of all other net position not included in the above categories.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

SUBSEQUENT EVENTS

The District has evaluated subsequent events through April 27, 2020, the date the financial statements were available to be issued. Except as disclosed below, no other events were identified which require recognition or disclosure in the financial statements.

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) originated in Wuhan, China and has since spread to other countries, including the U.S. On March 11, 2020 the World Health Organization (WHO), characterized COVID-19 as a pandemic. The COVID-19 outbreak in the U.S. has caused business disruption through mandated and voluntary closings of business across the country for non-essential services. While the disruption is currently expected to be temporary, there is considerable uncertainty about the duration of closings.

In addition, the Rhode Island Public Utilities Commission approved an emergency order on March 16, 2020 to suspend all shut-offs and collections for electric customers with unpaid bills. The order stays in place until April 15, for all customers, subject to further review of the Commission and whether to extend the deadline an additional two weeks. At this point, the extent to which COVID-19 may impact the District's financial condition or results of operations is uncertain.

NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

DEPOSITS WITH FINANCIAL INSTITUTIONS

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. It is the District's policy to follow the requirements contained in Section 35-10.1-7 of the General Laws of the State of Rhode Island, dealing with the collateralization of public deposits, which requires that all time deposits with maturities of greater than 60 days and all deposits in institutions that do not meet the minimum capital requirements of its Federal regulator must be collateralized.

NOTE 3 – NET POSITION

Net position is reported in three categories:

<u>Net Investment in Capital Assets</u> consists of all capital assets, reduced by accumulated depreciation, the outstanding balances of any bonds, mortgages, notes or other borrowing that are attributable to the acquisition, construction, or improvement of those assets. At December 31, 2019, the net investment in capital assets was \$273,705.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 3 – NET POSITION (CONTINUED)

Restricted Net Position consists of restricted assets, when constraints are placed on the assets by creditors (such as debt covenants), grantors, contributors, laws, regulations, etc. At December 31, 2019, restrictions of \$248,357, of which \$141,518 represents the net position restricted for Direct Assignment Facilities Charges which covers interconnection facilities and associated equipment located in National Grid's substation and the line connecting to the substation. This cost is based on a Gross Plan investment with a carrying charge.

The remaining \$106,839 represents the net position restricted for regulatory costs. On September 30, 2019, the District filed an application with the Commission of Public Utilities (Commission) to increase its rates above its then authorized rate. In response to the District's filing, the Commission conducted a standard investigation of the District's increase request through extensive discovery methods and testimony. The details to this filing and settlement of the increase in rates can be found in the Commission Docket No. 4975. The District's rate increase will become effective for the June 2020 consumption period. As of December 31, 2019, the District incurred various legal and consulting costs during this rate filing process that amounted to \$106,839. The Commission is scheduled hearing for May 5 and 6 to approve the funding of the rate case expense in the amount of \$50,000 per year which will begin during FY 2020 for the first three years. This method amortizes the rate filing costs incurred with the related future revenues to be recognized through the approved rate increases.

<u>Unrestricted Net Position</u> is designed to represent the net available assets, for the entire District. At December 31, 2019, the unrestricted net position was \$293,587.

NOTE 4 - CASH

DEPOSITS

The District maintains deposits with financial institutions in excess of amounts insured by the Federal Deposit Insurance Corporation ("FDIC"). Beginning on January 1, 2013 the FDIC, insure up to \$250,000 per depositor, per insured depository institution for each account ownership category. At December 31, 2019, the carrying amount of the District's cash was \$735,253 of which \$250,000 was fully insured under FDIC limitations. The District maintains its collateralization and a custodian agreement with the Washington Trust Company whereby all funds are collateralized and held in the District's name. Custodial credit risk for deposits is the risk that, in the event of failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The District has not experienced any losses of funds in excess of federally insured limits held in any financial institutions. Management feels that the District is not exposed to any significant credit risk related to cash.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 5 – PREPAYMENTS

At December 31, 2019, prepayments consist of the following advance payments:

Purchased power	\$	20,000
Insurance Premiums	_	9,829
Total	\$	29,829

NOTE 6 - CAPITAL ASSETS

A summary of capital assets is presented below:

	1/1/2019		Additions		Adjustments		12/31/2019	
Nondepreciable Assets:								
Land and land rights	\$		\$	863,921	\$		\$	863,921
Construction in progress				692,136		(691,592)		544
Depreciable Assets								
Buildings				1,424,568				1,424,568
Equipment				3,958,815				3,958,815
Total Cost				6,939,440		(691,592)		6,247,848
Accumulated Depreciation				(199,832)				(199,832)
				_				
Net Capital Assets	\$		\$	6,739,608	\$	(691,592)	\$	6,048,016

NOTE 7 – RETIREMENT

The District has an agreement with seven individuals to pay each a monthly pension benefit of \$1,000, which includes the spouse as a continued recipient of the pension in the event of the death of the primary pensioner. None of the agreements are part of a qualified plan and payments will end upon either the recipient's death or the death of their surviving spouse. The district reported a liability of \$202,751 at December 31, 2019

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 7 – RETIREMENT (CONTINUED)

In addition to assets, the statement of financial position may report a separate section for deferred outflows of resources. The separate section represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resource (expense) until that later date. At December 31, 2019, the district had retirement plan deferred outflows of \$202,751. As part of the acquisition of Block Island Power Company, the District agreed to continue providing the retirement benefits as noted in the previous paragraph in order to retain the employees. In doing so, consideration exceeded the net position acquired. In accordance GASB Statement 69 – *Government Combinations and Disposals of Government Operations*, a deferred outflow was included in the financial statements which will be amortized over the life of the participating individuals.

NOTE 8 – COMPENSATED ABSENCES

Employees accumulate vacation benefits after one full year of employment. After one full year of employment an employee is granted five vacation days, after the third full year of employment the employee is granted ten vacation days, after the tenth full year of employment an employee is granted fifteen vacation days and at the end of an employee's eleventh year of employment and each subsequent year one half day of vacation time is added per year of employment. Vacation time must be used in the year earned with two exceptions; employees may request to be paid for one week (cash out) at the end of the year or carried into sick time as detailed in the sick time section.

Each employee shall receive two normal working days off to be used as personal days after the first year of employment.

Each employee is allowed five sick days after one full year of work. Sick days can be carried forward year to year – limited to 20 days. Until 20 days are accrued, vacation days may be carried forward to comprise a total of 20 sick days. If an employee's sick time balance is zero then vacation or unpaid time must be taken. As of December 31, 2019 the liability for accrued sick leave and vacation was \$31,840.

NOTE 9 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the District carries commercial insurance. There were no significant reductions in insurance coverage for the past three years.

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BLOCK ISLAND UTILITY DISTRICT

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 10 – LONG-TERM LIABILITIES

The following is a summary of the District's long-term debt activity for the year ended December 31, 2019:

Due Within One Year	\$ 105,128	;	\$ 105,128
Outstanding Accember 31, 2019	5,774,311 \$ 105,128	202,751	5,977,062
Retirements	5,800,000 \$ (25,689) \$		6,002,751 \$ (25,689) \$
Additions	\$ 5,800,000	202,751	\$ 6,002,751
Interest Outstanding Outstanding Due Within Rate December 31, 2018 Additions Retirements December 31, 2019 One Year	¦ ∽	;	
Aaturity Interest Date Rate	3.66%		
Maturity Date	6/30/2050 3.66%		
Date Original Issued Principal	10/1/2019 \$ 5,800,000		
Date Issued	10/1/2019		
Description	Notes Payable CFC Acquisition Loan	Retirement Liability	Long-Term Liabilities

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 10 – LONG-TERM LIABILITIES (CONTINUED)

Presented below is a summary of the District's note payable debt service requirements to maturity by year:

Year	Principal Interest		Total	
2020	\$ 105,128	\$ 209,908	\$ 315,036	
2021	109,028	206,007	315,035	
2022	113,074	201,961	315,035	
2023	117,270	197,766	315,036	
2024	121,621	193,414	315,035	
2025-2029	679,241	895,938	1,575,179	
2030-2034	814,962	760,214	1,575,176	
2035-2039	977,805	597,372	1,575,177	
2040-2044	1,173,186	401,991	1,575,177	
2045-2049	1,407,606	167,569	1,575,175	
2050	155,390	2,128	157,518	
Total	\$ 5,774,311	\$ 3,834,268	\$ 9,608,579	

Interest expense incurred on the long-term debt for the year ended December 31, 2019 was \$176.691.

In accordance with the bond covenants, the District shall achieve an Average Modified Debt Service Coverage, (MDSC), ratio of not less than 1.35. The District shall not decrease its rates for electric service if it has failed to achieve a MDSC Ratio of 1.35 for the calendar year prior to such reduction subject only to an order from a Governmental Authority properly exercising jurisdiction over the District. At December 31, 2019 the District maintained a MDSC of 5.29 which satisfied the covenant. There is one additional covenant mandating the audited financial statements be submitted within 120 days after year end. The financial statements are dated April 27, 2020 which satisfies the covenant.

NOTE 11 - LINE OF CREDIT

On August 21, 2019 the Utility District entered into a line of credit arrangement with the National Rural Utilities Cooperative Finance Corporation (CFC) which carries a maximum possible balance of \$670,000. Amounts borrowed on the line bear interest at a rate which is set and published by CFC from time to time. The balance on the line of credit was \$2,000 as of December 31, 2019, at which the interest rate was 3.25%.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 12 – DEFERRED REGULATORY ENGINE AND SCR MAINTENANCE LIABILITY

This regulatory liability represents one of the accounts Block Island Power Company (BIPCO) which was acquired by the District was required to maintain. The Company was required to reserve \$210,272 each year, beginning with the fiscal year ended May 31, 2006, to be spent for catalysts for the Selective Catalytic Reduction (SCR) system, for related SCR work, and for engine maintenance, installation and related work. This requirement is detailed in the Commission of Public Utilities Docket No. 3655 and is a stipulation agreed to by the Company as part of the December 17, 2004 rate increase filing request. The actual cash costs for engine and SCR maintenance, installation and related work are required to be charged to this reserve each year. Any difference between the reserve which has been included in the increased rates and actual costs is required to be addressed in a future proceeding.

This account was overspent almost \$150,000 before a major fire which destroyed one engine and significantly damaged two others during the summer of 2016. Also, in the spring of 2017, BIPCO begun to draw power from the undersea cable and we only need to run engines for backup purposes and to exercise them. Because there has been little need for engine maintenance work, this account had a deferred regulatory maintenance reserve of \$380,715 as of March 25, 2019 which was the amount part of the net purchase of assets for BIUD.

The company did perform a tank replacement project during 2018 to meet environment compliance issues and used these funds to complete this task, which was completed by December 2018. On September 30, 2019, the District filed an application with the Commission of Public Utilities (Commission) to increase its rates above its then authorized rates. BIUD has asked in that filing to apply this reserve for the tank replacement project, which is a generation asset like the engines, is in the best interest of the ratepayers. It is anticipated that the commission will approve this request in May 2020, at which point the liability balance will be applied against the fuel system assets. The accumulated difference of \$380,715 as of December 31, 2019 represents the amount not yet expended on engine and SCR related items and is required to be stated as a deferred regulatory liability maintenance reserve.

NOTE 13 – CREDIT RISK CONCENTRATION

The District operates within an industry which has undergone state and federal restructuring. The restructuring process has affected issues which may have significant financial impact on Block Island, but at this time it is not possible to determine the nature of or extent of that impact.

The District provides electrical power service to customers within a small geographic area. The Division grants credit to all of its customers. No customers exceeded 10% of revenues or accounts receivable.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

NOTE 14 – COMMITMENTS AND CONTINGENCIES

CONTINGENT LIABILITY

As noted in the executed asset sale agreement, the board of Directors of the seller, Block Island Power Company (BIPCO) had adopted a resolution recommending the sale of the Purchased Assets to Block Island Utility District (BIUD) as contemplated by the agreement (the "Corporate Action").

The Sara Golinveaux McGinnes 2011 Trust, the holder of 1/3 of the issued and outstanding shares of capital stock of BIPCO (the "Trust Shares") has objected to the Corporate Action, the corporate Action has been approved by BICPO's shareholders, and the Trust has made demand for the fair value of the Trust Shares.

Based upon the amount recently paid for the BIPCO shares by the Town of New Shoreham, the appraisal received and the current BIPCO financials, the parties anticipated that the fair value of the Trust Shares was approximately \$900,000, however, in the unlikely event that the fair value of the Trust shares is determined to be more than \$900,000 by agreement, by the final judgement of a court of competent jurisdiction, or other, the District will pay directly to the Trust any amount over said \$900,000 up to a maximum of \$300,000. This contingent liability assumption was offered by the District as an inducement to BIPCO to consummate the transactions contemplated in the agreement. As of April 27, 2020, this contingency has not been resolved, and an estimable liability cannot be determined. The maximum liability will not exceed \$300,000.

NOTE 15 – ACQUISITION OF BIPCO

The acquisition of Block Island Power Company on March 25, 2019 was financed by a non-secured line of credit in the amount of \$5,800,000 provided by the National Rural Utilities Cooperative Finance Corporation, which was subsequently converted to a long term note. The funds covered the following acquisition costs:

Fixed assets	\$	5,532,757
Cash and investments	_	251,062
Accounts receivable and unbilled revenue		290,691
Inventory		204,478
Prepaid expenses		10,795
Deferred regulatory assets		393,238
Payables and customer deposits		(83,094)
Accrued expenses		(188,389)
Deferred regulatory liabilities		(530,583)
Deferred revenue		(80,955)
Total	\$	5,800,000



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To The Board of Utility Commissioners Block Island Utility District New Shoreham, Rhode Island

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Block Island Utility District, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Block Island Utility District's basic financial statements, and have issued our report thereon dated April 27, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Block Island Utility District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Block Island Utility District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Block Island Utility District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Block Island Utility District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Providence, RI April 27, 2020

AGENDA ITEM 4 RECEIVE AND ACT ON UPDATE ON PRESIDENT'S HOUSE