

Block Island Utility District
January 23, 2021
11:00 AM

HELD REMOTELY VIA ZOOM DUE TO COVID-19 AND TOWN OF NEW SHOREHAM
EMERGENCY ORDER

Minutes

Participating BOD Members Present via ZOOM: Barbara MacMullan, Everett Shorey, Bill Penn, Mary Jane Balser and Elliot Taubman (who joined at 11:27).

Also Present: President Jeffery Wright, Renee Meyers (from BI Times) and members David Lewis and Chris Warfel.

Board Chair Barbara MacMullan called the meeting to order at 11:02 AM.

1. Public Input

- Chris Warfel thanked President Jeffery Wright for his assistance with the St Andrews Parish net metering system. He stated that the metering solution for this project was straight-forward, but he still feels some other projects may present harder to solve metering challenges.
- Chris Warfel voiced some outstanding concerns:
 - i. He would like to see correspondence be a standing meeting agenda item.
 - ii. He still doesn't see contact information for the commissioners listed on the website.
 - iii. He voiced his concern with not being able to see his SmartHub data online.

2. Commissioner's Report

- Board Chair Barbara MacMullan presented an annual meeting calendar for discussion. A brief discussion took place regarding the dates and milestones listed. Barbara moved to approve the calendar as presented. Mary Jane Balser seconded the motion and the motion pass unanimously.
- Chair MacMullan presented two by-laws change proposals.
 - i. Article V – Section 2. The current language states that a monthly meeting of the Board of the Utility District will be held on the fourth Tuesday of each month. After discussion it was agreed to change the language as proposed:

A monthly meeting of the Board of the Utility District shall be held on dates to be decided during the January Board meeting. The meeting dates will published on the annual meeting calendar which will be listed on the Secretary of State's and Utility District's websites.

- ii. Article V – Section Article 5 – Section 6. This section contains an

incomplete sentence, and a correction is needed as proposed:

A qualified Elector must present an appropriate <form of identification> in order to vote at any annual or special meeting.

A motion was made by Barbara MacMullan to present these two changes at the February meeting for approval, seconded by Bill Penn. The motion passed unanimously.

3. Approve Meeting Minutes from the November 21, 2020 and December 12, 2020 meetings.

- Everett Shorey moved to approve both sets of minutes as presented. The motion was seconded by Mary Jane Balser and was passed unanimously.

4. Receive and Act on Treasurer's Report

- Treasurer Bill Penn reported that he had reviewed the disbursement through November, and all were in accordance with the financial policies and procedures.
- Bill presented the financials through the end November 2020.
- Bill reported that the audit team was engaged and on track to meet BIUD's audit milestone dates.
- Barbara MacMullan moved to approve the Treasurer's Report. The motion was seconded by Mary Jane Balser and the motion passed unanimously.

5. Receive and Act on President's Report

- President Jeffery Wright presented his update – on record.
- Barbara MacMullan moved to approve the President's Report. The motion was seconded by Mary Jane Balser and the motion passed unanimously.

6. Receive and Act on DOE Grant Opportunity and BIUD/RI-OER Partnership

- Jeffery Wright presented a DOE grant concept paper that OER had written with his assistance. He asked that the BOD approve the concept paper so that it could be sent to DOE for consideration. A discussion was had pertaining to scope, funding, soliciting additional support.
- Everett Shorey moved to approve the concept paper with some minor edits (noted). Elliot Taubman seconded the motion, and it was approved unanimously.

7. Receive Update on Energy Efficiency (EE) Plan

- Jeffery Wright presented the existing EE plan (on record) which went into effect June 1, 2020. He asked BOD members and meeting attendees to review it and be prepared to make suggested changes to it in the February meeting.
- He reported that OER and Johnson Consulting were making some edits based on it being the second plan year and that those would be presented for consideration in the February meeting.
- He reported that the filing was due before the end of March along with the SO/Transmission and Procurement Plan filing and that he would ask for final BOD approval in the March meeting.

8. Review and Act Upon Final House Drawings for HDC Submittal

- Jeffery Wright presented the final set of house drawings, on record, for submission to HDC.
- After a brief discussion it was agreed upon to submit the front, rear and side elevations showing the full-length porch, the foundation drawing and the site plan.
- Eliot Taubman moved to approve the drawings for submittal in the next week. Everett Shorey seconded the motion, and it was approved unanimously.

Everett Shorey moved to adjourn the meeting at 2:20 PM, seconded by Bill Penn. The motion passed unanimously and the meeting was adjourned.

APPROVED: February 27, 2021

POSTED: March 23, 2021