

**Block Island Utility District
February 27, 2021
11:00 AM**

HELD REMOTELY VIA ZOOM DUE TO COVID-19 AND TOWN OF NEW SHOREHAM
EMERGENCY ORDER

Minutes

Participating BOD Members Present via ZOOM: Barbara MacMullan, Everett Shorey, Bill Penn, Mary Jane Balser and Elliot Taubman (who joined at 11:46 AM).

Also Present: President Jeffery Wright, Renee Meyers (from BI Times) and Chris Warfel.

Board Chair Barbara MacMullan called the meeting to order at 11:03 AM.

1. Public Input

- There was no public input.

2. Correspondence

- The Board of Commissioners reviewed the correspondence received from Entech Engineering – on file.

3. Commissioner's Report

- Board Chair Barbara MacMullan presented the by-law change for consideration of the BOD. It was discussed publicly in last month's meeting.
 - i. Article V – Section 2. The current language states that a monthly meeting of the Board of the Utility District will be held on the fourth Tuesday of each month.

Proposed change: A monthly meeting of the Board of the Utility District shall be held on dates to be decided during the January Board meeting. The meeting dates will be published on the annual meeting calendar which will be listed on the Secretary of State's and Utility District's websites.

- ii. Article V – Section Article 5 – Section 6. This section contains an incomplete sentence, and a correction is needed as proposed:

*Proposed change: A qualified Elector must present an appropriate **<form of identification>** in order to vote at any annual or special meeting.*

A motion was made by Bill Penn to approve the by-law changes, seconded by Everett Shorey. The motion passed unanimously.

- 4. Approve Meeting Minutes from the January 23, 2021 meeting.**
 - Bill Penn moved to approve the minutes as presented. The motion was seconded by Eliot Taubman and was passed unanimously.

- 5. Receive and Act on Treasurer's Report**
 - Treasurer Bill Penn reported that he had reviewed the disbursement through December, and all were in accordance with the financial policies and procedures.
 - Bill presented the year end financials.
 - Bill reported that the audit team was on track to meet BIUD's audit milestone dates and the draft audit would be available to review in the next BOD meeting.
 - Barbara MacMullan moved to approve the Treasurer's Report. The motion was seconded by Mary Jane Balsler and the motion passed unanimously.

- 6. Receive and Act on CFC Line of Credit Renewal**
 - Barbara MacMullan moved to pass the CFC certificate of resolutions and incumbency (on file) authorizing President Jeffery Wright to sign the loan agreements with herself and Bill Penn being alternate signatories. Bill Penn seconded the motion and the motion passed unanimously.

- 7. Receive and Act on President's Report**
 - President Jeffery Wright presented his update – on record.
 - Barbara MacMullan moved to approve the President's Report. The motion was seconded by Mary Jane Balsler and the motion passed unanimously. Bill Penn seconded the motion and the motion passed unanimously.

- 8. Update on DOE Grant Opportunity and BIUD/RI-OER Partnership**
 - Jeffery Wright reported that DOE had discouraged our application for a grant based on the concept paper submitted following the last BOD meeting. He explained the reasons (DOE rejection letter on file in BOD packet).

- 9. Receive Update on Energy Efficiency (EE) Plan**
 - Jeffery Wright presented the revised EE plan (on record). A discussion was had and there was agreement to make few changes to the plan as the program was still in its infancy.
 - Chris Warfel expressed his disappointment that the plan still did not consider sub-metering.

- 10. Review and Act Upon National Grid Fuel Reimbursement Offer**
 - Elliot Taubman moved to enter closed session to discuss this item. Everett Shorey seconded the motion and the motion passed unanimously.
 - The BOD and Jeffery Wright entered closed session after verifying all participants had left the Zoom call.

- After completion of and moving out of the closed session, the BOD Chair Barbara MacMullan reported that the BOD had accepted National Grid's offer pursuant to the confidential agreement as presented by Jeffery Wright.

Barbara MacMullan moved to adjourn the meeting at 2:10 PM, seconded by Elliot Taubman. The motion passed unanimously, and the meeting was adjourned.

APPROVED: March 27, 2021

POSTED: April 7, 2021